

INTRODUCTION OF

**Dr. MCR HRD INSTITUTE**

**FACILITIES**

# Institute Campus Map



The total area of the Campus is 35 Acers

# Admin Block



## Lecture halls



1. Total 15 lecture halls with an LCD Projector, Computer, audio system, air conditioned and well furnished.



## Computer Labs



1. Three computer labs each with 30 desktops on LAN.
2. In total there are 250 computers located in class rooms, conference halls, faculty rooms, computer labs, guest houses, etc, in the Institute.

## Conference Halls



### **5 conference halls**

Two in Admin block i.e room no 24 & 123 with capacity of 20 & 100 respectively.

Third one at Thungabhadra Hostel 3<sup>rd</sup> floor with capacity of 150.

Fourth & fifth at Vamsadhara Residency 2<sup>nd</sup> & 4<sup>th</sup> floors with capacity of 20 & 40 respectively.

## Auditorium



capacity of 250 members, Air-conditioned, well furnished, push-back seats, Integrated audio and video facilities.



## Lawn with Open Auditorium



### **Three major lawns :**

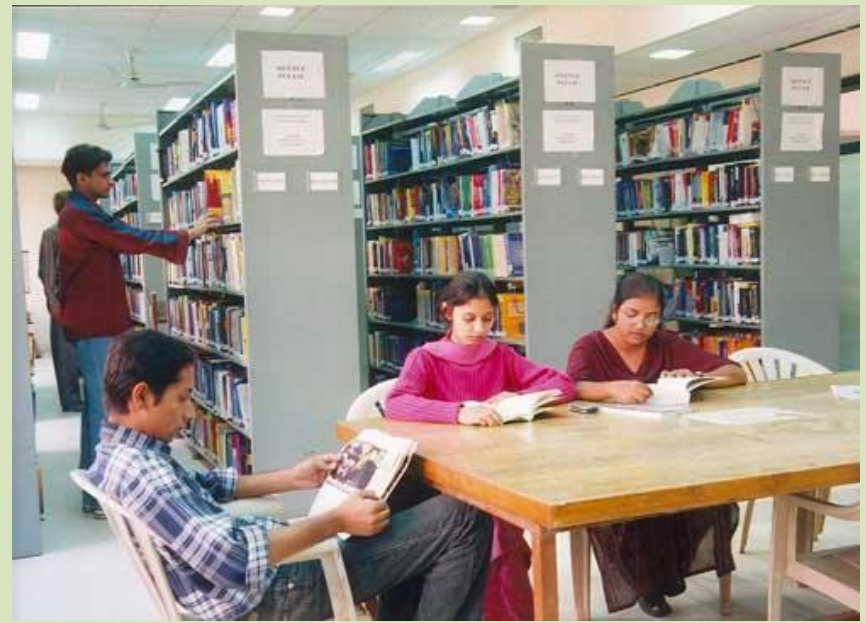
One before open auditorium, i.e Admin Block

Second before Godavari Guest House

Third beside Vivekananda Yoga Center.



# Library



1. Location: Cellar of Admin Block
2. 10,000 books
3. On Computer Science, Journalism, Library, Science, Philosophy, Psychology, Sociology, Economics, Public Administration, Training methods/codes/manuals etc.,
4. Timing: 8:30 Am to 10:00 Pm.
5. Participants can barrow books.

## Video Conference Hall



Video Conference facility to all district head quarters and secretariat.

# **Hostel Facilities**

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**THREE MAJOR HOSTELS**

**Vamsadhara Residency**

**Tungabhadra Hostel**

**Krishna Hostel**



# Vamsadhara Residency



1. 371 Executive double bedded rooms.
2. centralized Air Condition facility.
3. 20 computers with net facility on 1<sup>ST</sup> & 2<sup>nd</sup> floor.
4. Reading room facility with news papers & magazines on 1<sup>st</sup> floor.
4. Wi – Fi Facility.
5. Dining facility with capacity of 163 in ground floor.
6. Hot water facility.

## Tunghabadhra Hostel



1. 28 Executive double bedded rooms.
2. Wi – Fi Facility.
3. Dining facility with capacity of 200.
4. Hot water facility.

## Krishna Hostel



1. 34 double bedded rooms and 8 four bedded rooms.
2. One dormitory with 15 beds capacity.
3. Lobby with daily news papers.
4. Hot water facility.



## Godavari Guest House



1. 17 AC VVIP Suite for Secretary and above cader officers.
2. Computer with net facility.
3. Lobby with daily news papers and weekly magazines.
4. Wi – Fi Facility.
5. Dining facility with capacity of 40 at 2<sup>nd</sup> Floor.
6. 24/7 Hot water facility.

# Vivekananda Centre



1. Art of living on ground floor with instructors for 80 people capacity.  
Time: 6 Am to 8 Am

2. Yoga hall on 1<sup>st</sup> floor with Yoga mats and Yoga teacher for 100 people capacity.  
Yoga Time: 7Am to 8 Am

3. Music room in ground floor.

***MENS SANA IN CORPORE SANO***  
**(Sound mind in sound body)**



## Sports



Tennis court

2 Tennis courts with equipment and tennis rackets and Tennis balls.

Timing: (6:00 AM to 8:00 AM open to all)  
(5:00 PM to 8:30 PM open to all)



Badminton court

One Indoor wooden Badminton court at Tungabhadra 2<sup>nd</sup> floor, with Cocks and shuttle rackets.

Timing: (6:00 AM to 9:00 AM for Ladies)  
(5:00 PM to 9:00 PM for Gents)





volley ball court, with Balls.

Timing : (6:00 AM to 8:00 AM open to all)

(5:00 PM to 8:30 PM open to all)

**Volley ball court**



Billiards board at Vamsadhara Residency on 3<sup>rd</sup> Floor

Timing : (6:00 AM to 8:00 AM open to all)

(5:00 PM to 8:30 PM open to all)



Table Tennis

2 Table tennis boards at Vamsadhara Residency on 3<sup>rd</sup> Floor

Timing : (6:00 Am to 8:00 Am open to all)

(5:00 Pm to 8:30 Pm open to all)



GYM

Well equipped Gym with instructor

Timing:

(6:00 AM to 8:00 AM open to all)

(5:00 PM to 7:00 PM for Gents)

(7:00 PM to 8:30 PM for Ladies)



Swimming Pool

One well maintained Swimming pool with a Swimming instructor and a life gourd

Timing :

(6:00 AM to 8:00 AM open to all)

(5:00 PM to 7:00 PM for Gents)

(7:00 PM to 8:30 PM for Ladies)



Cricket Kit

Cricket kit is available.



Chess

Caroms and Chess boards at Vamsadhara Reception. participants can collect from the receptionist.



Caroms



# CANTEEN & DINING



Timing :

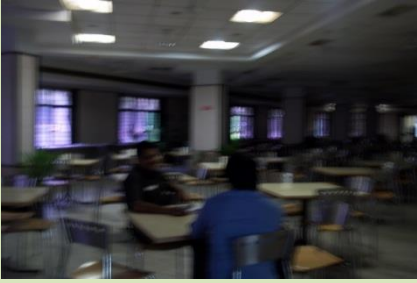
Breakfast from 8:15 am to 9:30am

Lunch from 1:15 pm to 2:30pm

Dinner from 8:15 pm to 9:30pm

1. Bed tea will be served at 6:00 AM.
2. Food not allowed in the rooms.
3. Any complaint on food can be registered in the register available in the dining hall.

## CANTEEN & DINING



Thrupthi canteen

Thungabhadra : Thrupthi canteen with 200 seating capacity.



Vamsadhara Dining Hall

Vamsadhara : Dining Hall with 163 seating capacity.



Admin Cafeteria

Cafeteria at Admin block with 100 capacity.

Executive Lounge at Admin block with 50 capacity.

## MEDICAL DISPENSARY



Right opposite to the Vamsadhara Residency.

Doctor timing: 5:30 Pm to 6:30 Pm.

If any emergency we will take the candidates to the near by hospital.

Emergency: vehicle will be available and they may contact reception or Facility Executives.



# Quarters



Professor Quarters



Faculty Quarters



Staff Quarters



# HELIPAD



Helipad near DG & ADG quarters

# Transport



Swaraj Mazda

Swaraj Mazda mini bus: capacity of 20 seats



Two golf carts : Each with capacity 11 for Physically challenged participants.



Two TSRTC buses available

One From Kachiguda to Dr.MCR HRDI (9:30 Am)

One From Secunderabad to Dr.MCR HRDI (9:30 Am)

Two busses from Dr.MCR HRDI at 5:30 Pm to the City.

## Vehicle Parking



Arjuna Arcade

Institute three storied building Arjuna Arcade, capacity of 200 four wheeler vehicles.



Two wheeler parking behind Admin block.

## Laundry



Two Front loaded Washing machines & Electrical cloth dryers at Vamsadhara Residency in room no C-22.



Two top loaded Washing machines at Thungabhadra Hostel.



Laundry collection & delivery on payment basis and laundry persons will be available at Vamsadhara residency near reception from 8:00 AM to 10:00 AM



# **ITEMS FOR STRICT OBSERVATION**

## **BY PARTICIPANTS**

- 1. Discipline.**
- 2. Punctuality.**
- 3. Dress.**
- 4. Ban on Alcohol and Smoking.**
- 5. Discourage Visits by near and Dear.**
- 6. Parking of Private Vehicles in Arjuna Arcade.**
- 7. Responsibility on Inventory of class room and hostel accommodation.**
- 8. Payment of bills and other dues.**
- 9. Avoid Time of Entry after 10:30 PM.**
- 10. Ban on Mobile usage in class room.**
- 11. Polite Behavior in hostel.**
- 12. Safety of personal belongings.**
- 13. Ban on Guns / Knives / Drugs.**

# Discipline

The Participants are expected to maintain high standard of discipline and behaviour. They should be polite and cautious with faculty and employees



To think good thoughts requires effort. This is one of the things that discipline – [training](#) – is about.

# Punctuality



Participants are expected to be at the class room or respective venue at least 5 minutes before the commencement

## Dress



They should wear dignified and decent dress in classes, mess, lounge, library, dinner functions etc.,



## Alcohol & Smoking



Consumption of alcohol is strictly prohibited in the campus. When found in inebriated state they are liable for disciplinary action including expulsion from the institute. Smoking is strictly prohibited in class room, auditorium, mess, library and public places.

## Visits by near and dear



In this case they should take prior permission of ADG/CGM through their course director. Accommodation and food will be provided on payment basis. Out siders are not permitted to stay with participants

## Private Vehicles



It needs prior permission of ADG/CGM and ensure they are parked in Arjun Arcade

# Inventory of class room and hostel accommodation



Participants are responsible for the inventory provided in class room and hostel. In case of damage or loss the cost will be recovered form the concerned

## **Payment of bills and other dues:-**

They are requested to clear the dues or bills before leaving the institute and obtain NDC from the concerned



## **Time of Entry**

Participants going outside the campus should get back to the institute before 10:30pm and they should invariably carry ID card

# Mobile Phone



In class room they should keep their mobiles in switch off mode. Speaking in cell phones while in class room is prohibited.

## **Behavior in Hostel**

They should not cause any inconvenience to other participants/employees staying in hostel or campus

# **Safety of Personal belongings**

Participants are responsible for their own belongings, locker facility is made available at Vamsadhara. The institute is in no way responsible for any loss

## Guns / Knives/ Drugs



### **Guns / Knives/ Drugs**

Participants are not permitted to carry guns whether licensed or not or knives & prohibited drugs/narcotics



## **Note: Don'ts**

1. Using abuse words are not allowed, specifically to workers.
2. Ragging (co – participants) is not allowed.
3. Sexual harassment and sexual abuse is strictly not allowed in any manner and will be viewed seriously.
4. Wearing Lungees and shorts are not allowed while entering into the dining hall..
5. They should not cause any damage to hostel room.
6. Rash driving in the Institute premises not allowed.
7. Anti-government activities are not allowed.
8. Plastic usage is not allowed and should not through the wastages outside or other than dustbins.
9. Should not waste the water and electricity.
10. Do not pluck the trees.

**Note:      Do's.**

1. Every participant should attend the Art of Living classes / Yoga classes without fail every day.
2. Maintain Institute premises clean & hygiene.